

**NOTE: Please bring this amendment section with you to the Convention!**

**Proposed Amendments to the Alpha Phi State Bylaws and Standing Rules**

The following proposed amendments to the bylaws and standing rules will be considered during the Alpha Phi State Convention, April 28-30, 2017, at The Resort at Glade Springs. The rules for amendments are described in Article XIII of the Bylaws. Please read these amendments before coming to the meeting.

Bylaw Amendments require a two-thirds (2/3) vote of approval for adoption.  
 Standing Rule Amendments require a simple majority for adoption.

**Proposed Procedure for Consideration And Adoption Of Amendments**

With the consent of the assembly:

1. Amendments will be presented, discussed (may be amended by majority vote) and then voted on.
2. Amendments may be grouped by topic for consideration and voting.

Finances	B 2	SR 1, SR 2, SR 3
Conference Planning	B 3, B 6	SR 5
Leadership Development	B 4, B 5	SR 4
Scholarship	B 7	SR 7, SR 8
Other	B 1, B 8, B 9	SR 6

3. All adopted amendments will go into effect at the close of the 2017 convention.

Submitted by the Bylaws and Standing Rules Committee: Terry Jean Nichols, Chairman  
 Pat McComas (Alpha Beta) Rita Hennen (Delta) Sharon Burns (Omega) Sandra Gunther (Alpha Delta)

**2017 Proposed Amendments to the Alpha Phi State Bylaws**

Bylaw Amendment No. 1 p. 37

Now reads:	Amendment:	If amended, would read:
Article III, Section C. Section C. Election to Membership 1. A candidate for active membership shall be voted on at a chapter meeting in a manner to be determined by the chapter. 2. A candidate for honorary membership at the chapter level shall be elected by the method established in their rules. 3. State honorary members shall be recommended by the state Membership Committee and be elected by the Executive Board. 4. Every Alpha Phi State, West Virginia, chapter shall maintain a continuous record of the status of its members.	Insert a new No. 1 1. The chapter shall act in all matters of membership. Renumber others.	Article III, Section C. 1. The chapter shall act in all matters of membership. 2. A candidate for active membership shall be voted on at a chapter meeting in a manner to be determined by the chapter. 3. A candidate for honorary membership at the chapter level shall be elected by the method established in their rules. 4. State honorary members shall be recommended by the state Membership Committee and be elected by the Executive Board. 5. Every Alpha Phi State, West Virginia, chapter shall maintain a continuous record of the status of its members.

*Rationale:* This rule was added at the direction of International, but didn't get corrected in our book. Submitted by Bylaws Committee

Bylaw Amendment No. 2 p. 38

Now reads:	Amendment:	If amended, would read:
Article IV: Section B, No. 2 2 The finance committee shall	<u>Insert</u> "two year" between proposed	Article IV: Section B, No. 2 2 The finance committee shall

submit a proposed budget for the Available Fund for adoption by the Executive Committee and Executive Board, and final approval of the convention.	and budget. <u>Add</u> second sentence: "The budget may be revised in the second year with the approval of the Executive Committee and Executive Board."	submit a proposed two year budget for the Available Fund for adoption by the Executive Committee and Executive Board, and final approval of the convention. The budget may be revised in the second year with the approval of the Executive Committee and Executive Board.
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*Rationale:* Only the convention, which now meets only in the odd-numbered years, conducts business; therefore the budget needs to be for two years. Submitted by Jana Adkins and Deloris Lipps

Bylaw Amendment No. 3 p. 42

Now reads:	Amendment:	If amended, would read:
Article VII, Section A, No. 2, d d. Approves dates and sites of state meetings.	<u>Strike</u> "meetings" and <u>insert</u> "conventions".	Article VII, Section A, No. 2, d d. Approves dates and sites of state conventions.

*Rationale:* If the Executive Committee and Leadership Development plan the conference then the Executive Board only needs to approve the convention. Submitted by Joanne Gregory and Susan Marra

Bylaw Amendment No. 4 p. 43

Now reads:	Amendment:	If amended, would read:
Article VIII, Section A, No. 1, f None	Add new letter f. Leadership Development	Article VIII, Section A, No. 1, f f. Leadership Development

*Rationale:* The Leadership Development Committee needs to be a standing committee to help plan the conference. Submitted by Joanne Gregory and Susan Marra

Bylaw Amendment No. 5 p. 45

Now reads:	Amendment:	If amended, would read:
Article VIII, Section D, No. 1, f None	Add new letter f. Leadership Development (1) Shall be responsible for working with the state executive committee to plan the agenda and training for chapter officers, chapter chairmen, and members to be held during the Alpha Phi State conference in even numbered years. (2) Shall be responsible for obtaining and assigning presenters for the training sessions.	Article VIII, Section D, No. 1, f f. Leadership Development (1) Shall be responsible for working with the state executive committee to plan the agenda and training for chapter officers, chapter chairmen, and members to be held during the Alpha Phi State conference in even numbered years. (2) Shall be responsible for obtaining and assigning presenters for the training sessions

*Rationale:* The committee would assume responsibility for the content of the conference. Submitted by Joanne Gregory and Susan Marra

Bylaw Amendment No. 6 p. 49

Now reads:	Amendment:	If amended, would read:
Article IX. Section B No. 3. b. The state conference shall be held in the spring at a time not later than the first Saturday in May. Location is to be determined by the state Executive Board.	Insert "and date" after Location. Strike "Board" and insert "Committee."	The state conference shall be held in the spring at a time not later than the first Saturday in May. Location and date are to be determined by the state Executive Committee.

*Rationale:* Requiring the Executive Board to determine the location and date for the conference would be a challenge because of the number of people (approx. 44) involved in the decision. It would simplify the task if it were assigned to the Executive Committee which is made up of only four people Submitted by Joanne Gregory and Susan Marra

Bylaw Amendment No. 7 p. 49

Now reads:	Amendment:	If amended, would read:
Article XI, Section A, No. 3 3. Scholarship recipients shall be selected by the Scholarship Committee. The awards shall be presented in odd-numbered years at the State Convention.	Strike "odd-numbered years" Add "/Conference" at the end.	Article XI, Section A, No. 3 3. Scholarship recipients shall be selected by the Scholarship Committee. The awards shall be presented at the State Convention / Conference.

*Rationale:* Giving scholarships only in odd years leaves out those who want to study in the even years. Submitted by Scholarship Committee

Bylaw Amendment No. 8 p. 50

Now reads:	Amendment:	If amended, would read:
Article XI, Section B An Achievement Award may be presented at the state convention to a member of Alpha Phi State, West Virginia, for outstanding service with special consideration given for service to the chapter, to Alpha Phi State, and to education.	Insert "/conference" after convention	Article XI, Section B An Achievement Award may be presented at the state convention / conference to a member of Alpha Phi State, West Virginia, for outstanding service with special consideration given for service to the chapter, to Alpha Phi State, and to education

*Rationale:* If the Achievement Award is to be given every year it has to be done at conference also. Submitted by Bylaws Committee

Bylaw Amendment No. 9 p. 51

Now reads:	Amendment:	If amended, would read:
Article XIII, Section B, Amendments to Bylaws Proposed amendments to the <i>Alpha Phi State Bylaws and Standing Rules</i> may be submitted to the bylaws committee chairman by any board, chapter, or individual member no later than January 1 of odd-numbered years.	Change January 1 to January 5	Article XIII, Section B, Amendments to Bylaws Proposed amendments to the <i>Alpha Phi State Bylaws and Standing Rules</i> may be submitted to the bylaws committee chairman by any board, chapter, or individual member no later than January 5 of odd-numbered years.

*Rationale:* January 1 is a legal holiday and follows Christmas too closely for good planning. Submitted by Bylaws Committee

**2017 Proposed Amendments to the Alpha Phi State Standing Rules**

SR Amendment No. 1 p. 53

Now reads:	Amendment:	If amended, would read:
SR 4.0, 4321 4.321 Each elected and appointed state officer, the immediate past state president, and the state editor shall receive expenses for attendance at the state convention. The room expense shall be up to a maximum of 1/2 the double occupancy room rate.	Add "/state conference" after state convention. Add "The room stay at the state conference will be limited to one night and must be approved by the State President."	4.321 Each elected and appointed state officer, the immediate past state president, and the state editor shall receive expenses for attendance at the state convention / state conference. The room expense shall be up to a maximum of 1/2 the double occupancy room rate. The room stay at the state conference will be limited to

		one night and must be approved by the State President.
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*Rationale:* Clarifies payment for officers' expenses at the conference. Submitted by Jana Adkins and Deloris Lipps

SR Amendment No. 2 p. 54

Now reads:	Amendment:	If amended, would read:
SR 4.0, 4323 4.323 Each chapter president, or duly authorized representative, shall receive the allowed mileage expense for one car transporting members to state convention.	Add "/state conference" after state convention.	SR 4.0, 4323 4.323 Each chapter president, or duly authorized representative, shall receive the allowed mileage expense for one car transporting members to state convention/state conference.

*Rationale:* Clarifies payment for chapter officers' mileage at state meetings. Submitted by Jana Adkins and Deloris Lipps

SR Amendment No. 3 p. 57

Now reads:	Amendment:	If amended, would read:
SR 8.0, 8.31 8.31 The Finance Committee shall prepare a Reimbursement Policy Handbook with information regarding all expenses to be paid by Alpha Phi State, including to whom and for what purpose. This information shall be kept updated and shall be distributed to all members of the Executive Board and state chairmen each year at the beginning of the state convention.	Strike "each year" from the last sentence.	SR 4.0, 8.31 8.31 The Finance Committee shall prepare a Reimbursement Policy Handbook with information regarding all expenses to be paid by Alpha Phi State, including to whom and for what purpose. This information shall be kept updated and shall be distributed to all members of the Executive Board and state chairmen at the beginning of the state convention.

*Rationale:* The Reimbursement Policy stays the same for the two years so the book only needs to be updated every two years. Submitted by Jana Adkins and Deloris Lipps

SR Amendment No. 4 p. 58

Now reads:	Amendment:	If amended, would read:
SR 8.0, 8.6  None	Insert new SR 8.6 8.6 Leadership Development Committee 8.61 Members must represent different regions of the state. 8.62 Members must have held a state office, served on a state committee, or served as chapter president or vice-president. 8.63 Members must consult with the state president and executive committee in preparing for the conference.  Renumber following Standing Rules.	SR 8.0, 8.6 8.6 Leadership Development Committee 8.61 Members must represent different regions of the state. 8.62 Members must have held a state office, served on a state committee, or served as chapter president or vice-president. 8.63 Members must consult with the state president and executive committee in preparing for the conference.

*Rationale:* The committee would represent all areas of the state in preparing to meet the members' needs in developing the content of the conference. Submitted by Joanne Gregory and Susan Marra

SR Amendment No. 5 p. 59

Now reads:	Amendment:	If amended, would read:
SR 9.0, 9.22 9.22 The agenda for the training, as well as the presenters, shall be determined by the state executive committee.	Strike "state executive committee" Insert "Leadership Development Committee"	SR 9.0, 9.22 9.22 The agenda for the training, as well as the presenters shall be determined by the Leadership Development Committee.

*Rationale:* This change would be automatic if Article VIII, Section D, Number 1, letter f. is adopted. Submitted by Joanne Gregory and Susan Marra

SR Amendment No. 6 p. 60

Now reads:	Amendment:	If amended, would read:
SR 10.0, 10.13 10.13 All issues of the Alpha Phi Newsette will be published electronically with the exception of the spring issue.	Strike "with the exception of the spring issue." Add "The winter issue each year and the spring issue of odd-numbered years will also be mailed to all members."	SR 10.0, 10.13 10.13 All issues of the Alpha Phi Newsette will be published electronically. The winter issue each year and the spring issue of odd-numbered years will also be mailed to all members.

*Rationale:* Present wording does not allow the mailed issues to also be put on the website. The winter issue needs to be mailed every year to be sure that all members receive the registration forms for convention and conference in time for early planning. The spring issue only needs to be mailed in the odd years so everyone gets the nominations and amendments. Submitted by Deloris Lipps and Rita Hennen

SR Amendment No. 7 p. 60

Now reads:	Amendment:	If amended, would read:
SR 11.0, 11.1, 11.11 11.11 Six (6) scholarships may be granted in odd-numbered years at state convention as follows: a.. <u>One</u> Gertrude Roberts Scholarship (\$1000.00) b. <u>One</u> State Founders Scholarship (\$1000.00) may be awarded toward doctoral or post-doctoral study. c. <u>One</u> Past State Presidents Memorial Honorary Award (\$750.00) may be given to a member pursuing a master's degree. d. <u>One</u> Masters Plus Scholarship (\$600.00) may be awarded to a member taking graduate courses beyond a master's degree. e. <u>One</u> Professional Workshop/Seminar Scholarship (\$100.00) may be given to a member attending an educational workshop or seminar. f. <u>One</u> international convention/NE regional	Substitute 11.11 Scholarships from the list may be granted annually at state convention/ conference with total expenditure not to exceed \$2000 per year. a.. Gertrude Roberts Scholarship (\$1000.00) b. State Founders Scholarship (\$1000.00) may be awarded toward doctoral or post-doctoral study. c. Past State Presidents Memorial Honorary Award (\$750.00) may be given to a member pursuing a master's degree. d. Masters Plus Scholarship (\$600.00) may be awarded to a member taking graduate courses beyond a master's degree. e. Professional Workshop/Seminar Scholarship (\$100.00) may be given to a member attending an educational workshop or seminar.	SR 11.0, 11.1, 11.11 11.11 Scholarships from the list may be granted annually at state convention/ conference with total expenditure not to exceed \$2000 per year. a.. Gertrude Roberts Scholarship (\$1000.00) b. State Founders Scholarship (\$1000.00) may be awarded toward doctoral or post-doctoral study. c. Past State Presidents Memorial Honorary Award (\$750.00) may be given to a member pursuing a master's degree. d. Masters Plus Scholarship (\$600.00) may be awarded to a member taking graduate courses beyond a master's degree. e. Professional Workshop/Seminar Scholarship (\$100.00) may be given to a member attending an educational workshop or seminar.

conference scholarship (\$300) may be given to a member who presents a workshop at the meeting or who is a first time attendee.	f. International convention/NE regional conference scholarship (\$300) may be given to a member who presents a workshop at the meeting or who is a first time attendee.	f. International convention/NE regional conference scholarship (\$300) may be given to a member who presents a workshop at the meeting or who is a first time attendee.
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*Rationale:* As presently worded we could possibly spend \$3750 every two years. If we simply change to every year, that doubles the amount. With less than \$17,000 in the Scholarship Fund, in 4.5 years the fund would be gone. By limiting the amount per year, it could extend its life to 8.5 years while we search for a way to increase the fund. Submitted by Scholarship Committee

SR Amendment No. 8 p. 60

Now reads:	Amendment:	If amended, would read:
SR 11.0, 11.11, letter f 11.11, f. One international convention /NE regional conference scholarship (\$300) may be given to a member who presents a workshop at the meeting or who is a first time attendee.	Delete letter f.	None

*Rationale:* A \$300 stipend awarded to a member who is a first time attendee or who presents a workshop at an international convention or NE regional does not meet the guidelines for scholarships found in Article VIII, Section D, No. 2, letter e, (2), found on p. 46, which states: "Shall recommend scholarship recipients for graduate study and/or specialization at the state level." Submitted by Joanne Gregory